

**To review the 'Saltash Day' for the year 2024 and consider any actions and associated expenditure**

Over the years staff have appreciated the 'Saltash Day' at Christmas time due to keeping some of their annual leave entitlement aside for the Christmas shut down period. In the past staff have taken up to 4 days annual leave.

Contract of Employment states:

***Other Leave***

*'Saltash Day' – This is a discretionary day recommended by the Personnel Committee to Full Council and may be awarded on a specific date.*

Members are asked to consider awarding a 'Saltash Day' for the Christmas period in line with agenda item 11 and recommending to Full Council.

**End of Report  
Town Clerk**